



YAŞAR UNIVERSITY

PROCESS MANAGEMENT DURING THE PANDEMIC



*Yaşar University Rectorate
November, 2021*



Scope:

This handbook informs staff members, students, suppliers, contracted firms and visitors about the measures, rules and working conditions placed by Yaşar University to be implemented during the pandemic.

The measures and working conditions implemented on all areas that belong to Yaşar University (including the campus area and the student residence) have been regulated to maximize the protection for individuals during the pandemic.

Yaşar University implements all the necessary measures to protect the health of staff members, students and people with whom they come in contact in accordance with all the legal notices made by the Presidency, the Ministry of Interior Affairs, the Ministry of Health, and the Council of Higher Education. To prevent the disease from spreading, it is critically important that personal measures and rules are followed.

The measures taken are decided by the Coronavirus Advisory Commission, which was founded on March 16th, 2020, based on the information obtained from official sources and the meetings held regularly.





Measures:



Hygiene measures have been maximized on all areas belonging to Yaşar University. Surface areas that frequently come in contact with hands (door handles, banisters, turnstiles, elevator buttons etc.) are regularly cleaned during the day.



All common areas such as the library, the lunch hall, the student residence, study rooms, offices, and toilets have been regulated in accordance with the social distancing rule.



Posters, floor signs, signboards and separators have been placed on these areas to warn about the rules and social distancing order to be followed for protection against the Covid-19 pandemic.



HES code, having two doses of vaccination, completion of the 14-day period after the second dose, PCR test and immunity checks are required to be allowed to the campus.



Hand sanitizer have been placed in the common areas.



The central air conditioning systems are regularly maintained and cleaned.



The areas and spaces used for events such as the Rectorate Building Conference Hall and Foyer Area have been regulated in accordance with the pandemic conditions.



The whole campus areas are regularly disinfected.



All areas used for events have been closed for use by external organizers until the end of the year.



The staff members are regularly informed by the university administration about the recent notices made by the Ministry of Health and the board decisions made.

“HES code, having two doses of vaccination, PCR test and immunity checks are conducted at the campus entrances.”



General Rules:



It is mandatory to wear mask on the campus. Staff members and students are required to follow the social distancing rules on the campus.



Trashes that pose risk of infection (masks, tissues etc.) should be thrown out to the bins placed at certain points on the campus.



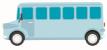
Students, staff members and all visitors should avoid creating crowds.

2

Only up to two (2) persons are allowed in elevators and this number should not be exceeded.



All staff members who are travelling abroad are required to inform the university's workplace physician about their traveling schedule.



It is mandatory to wear mask on the staff shuttles.



It is mandatory to be fully vaccinated (two doses) to enter the campus, or where those with two doses of vaccination have not completed the 14-day period (14 days after the second dose) to acquire immunity according to the Ministry of Health, to show their vaccination card to the security guard to enter the campus and the area Yaşar University is in charge of. As for those who have recovered from the disease (provided that the scientifically approved period of time needed to acquire immunity after Covid-19 disease is complete) or who are not fully vaccinated (have not had the vaccination at all or had only the first dose), it is mandatory to get PCR testing once a week and show their valid PCR test result showing that they have been tested negative.



Those who have campus access cards are required to insert their info on **heskod.yasar.edu.tr** to enter the campus.