



REPUBLIC OF TÜRKİYE
DIRECTIVE ON INTERNATIONAL STUDENT
ADMISSIONS FOR ASSOCIATE AND UNDERGRADUATE DEGREE PROGRAMS

SECTION ONE
Objective, Scope, Basis and Definitions

Objective and Scope

Article 1 - (1) The purpose and scope of this Directive are to set out the procedures and principles to be applied for the application, evaluation, admission and enrollment of international students in the departments and programs of Yaşar University's faculties and schools.

Basis

Article 2 - (1) This Directive has been prepared based on the decision for the universities desiring to admit students from abroad to admit them with the approval of the Higher Education Council pursuant to article 14/f of the Law no. 6287 published in the Official Gazette no. 28261, dated 11.04.2012, and is based on the latest version of the Principles Regarding Student Admission from Abroad.

Definitions

Article 3 - (1) The following terms used in this Directive have the meanings expressly designated to them below:

- a) R.T.: Republic of Turkey,
- b) TRNC: Turkish Republic of Northern Cyprus,
- c) University: Yaşar University,
- d) YÖK: The Higher Education Council,
- e) Administrative Board: Yaşar University's Administrative Board,
- f) Senate: Yaşar University's Senate,
- g) Faculty: The faculties of Yaşar University,
- h) School: The Vocational School and School of Foreign Languages of Yaşar University,
- i) Department: The departments of faculties,
- j) Program: The programs of the schools,
- k) Directorate of International Office: The Directorate of Yaşar University's International Office,
- l) FLAT: Yaşar University's Foreign Language Exemption Exam,
- m) Turkish Language Exemption Exam: Yaşar University's Turkish Language Exemption Exam,
- n) English Preparatory Class: The English Preparatory Class offered by Yaşar University's School of Foreign Languages,
- o) Turkish Preparatory Class: The Turkish Preparatory Class offered by Yaşar University's School of Foreign Languages,
- p) IELTS: International English Language Testing System Exam,
- q) TOEFL: Test of English as a Foreign Language Exam,
- s) Cambridge ESOL: ESOL Exams conducted by the University of Cambridge,
- t) YDS: Foreign Language Placement Exam,
- u) TÖMER: Turkish Teaching Center,
- v) Candidate: The candidate students have applied to university's departments and programs from abroad,
- y) High School: The secondary education institutions where the candidates are being educated or graduated.

SECTION TWO
General Principles Regarding Application, Admission and
Enrollment of International Students

International Student

Article 4 - (1) The applications made by the candidate international students described below are

accepted provided that they are in the final year of high school or have graduated:

- a) Those who are foreign nationals,
- b) Those who are Turkish citizens by birth, but acquired permission to leave Turkish citizenship from the Ministry of the Interior and those who certify that they have a certificate of use of recognition of rights given to the minors registered on the declaration of alienage entitled by Turkish Citizenship Law, (due to the provision in Article 7 of Turkish Citizenship Law no. 5901 "(1) A child born within marriage to a mother or father with Turkish citizenship either within or outside Turkey is a Turkish citizen"; applicants for international student admissions should observe the Turkish Citizenship laws).
- c) Those who are foreign nationals by birth and have acquired Turkish nationality/applicants who have dual citizenship in this way.
- d) Those who are Turkish citizens and have completed all of their secondary education in a foreign country other than the TRNC (including those who have completed all of their secondary education at a Turkish school in a foreign country other than the TRNC).
- e) Those holding TRNC citizenship who reside in the TRNC, have completed their secondary education in the TRNC and hold GCE A Levels exam results as well as those enrolled and educated at colleges and high schools in a different country between 2005-2010 and possess or will possess GCE A Levels exam results.

(2) Candidates whose applications are not acceptable are as follows:

- a) Those who are Turkish citizens and have completed all of their secondary education in Turkey or the TRNC.
- b) Those holding TRNC citizenship (except for those who have completed all of their secondary education in the TRNC and hold GCE A Levels exam results as well as those enrolled and educated at colleges and high schools in a different country between 2005-2010 and possess or will possess GCE A Levels exam results).
- c) Those who have dual citizenship of which the first nationality was Turkish at birth as defined in clause b of article 1 (except for those who have completed all of their secondary education in a foreign country other than the TRNC / those who have completed all of their secondary education at a Turkish school in a foreign country other than the TRNC).
- d) Those who have dual citizenship of which one is TRNC (except for those who have completed all of their secondary education at the high schools of TRNC and hold GCE A Levels exam results as well as those enrolled and educated at colleges and high schools in a different country between 2005-2010 and possess or will possess GCE A Levels exam results).
- e) Those with Turkish citizenship who have studied in the foreign high schools in Turkey and schools within the structure of the embassies in Turkey, or those who have dual citizenship of which the first nationality was Turkish at birth as defined in clause b of article 1.

Special Student

Article 5 - (1) Those who pay the credit course/hour fee may be enrolled in the courses offered in the associate/undergraduate programs without being subject to the provisions of this directive even if they do not fulfill the application criteria determined by the administrative board of the relevant faculty/school.

(2) The student with this status is provided with a document showing his/her standing, i.e. a transcript, by the Directorate of Students' Affairs.

(3) The special student is not granted a diploma or title.

Mode of Application

Article 6 - (1) Applications are made in person, by mail or on the Internet to the Directorate of International Office within the period specified in the academic calendar.

(2) For the applications made on the Internet, university's records are taken as basis.

Application Documents, Language and Validity Period

Article 7 - (1) Candidates are required to submit the following documents when making their applications:

- a) Yaşar University's international student application form (completed in full and accompanied by

the letter of intention).

- b) Officially certified copy of high school diploma (if graduated).
 - c) Officially certified copy of transcript (showing all courses taken by the candidate in his/her high school education and the grades obtained from those courses).
 - d) Officially certified copies of National and International graduation exams, diplomas and certificate of result of an entry exam; Annex 1 (if any).
 - e) Copy of English proficiency certificate; Annex 2 (if any).
 - f) Letter of reference.
 - g) Copy of passport (photograph and written pages).
- (2) If the application documents are in a language other than Turkish or English, the copies of the originals must be accompanied by their certified translations in Turkish or English.
- (3) The validity periods for the application documents are as follows:
- a) For the evaluation of applications, there is no limitation to the validity periods of graduation exams (Abitur, International Baccalaureate, GCE, Tawjihi, etc.).
 - b) The validity period of university entry exams (SAT, YÖS, etc.) is limited to two years.
 - c) Among the foreign language placement exams, the validity period of TOEFL, IELTS, YDS, etc. is limited to three years.
- (4) The University is entitled to investigate/examine the accuracy of the application documents provided by the candidates. If there is any inconsistency or lack in such information and documents, the University is entitled to deem the candidate's application invalid, or if he/she has been enrolled, cancel his/her enrollment.

(5) The documents delivered by the candidates during their applications are not returned.

National and International Graduation Exams, Diplomas and Entry Exams

Article 8 - (1) As a condition for application, the candidates must have obtained the minimum required score in any of the exam and/or diploma certificates specified in Annex-E.

(2) The faculty/school assessing the application acceptance conditions may update the conditions in Annex-1 by increasing or decreasing the criteria upon the recommendation of the International Office.

(3) If the academic documents (high school diploma, transcript or exam result certificates) delivered by the international student applying to Yaşar University are not considered to be sufficient, transparent or reliable, the University may hold an International Student Admission Exam. The date, contents and conditions of that exam are decided by the Senate.

Language Proficiency

Article 9 - (1) The English proficiency of the candidates applied to an undergraduate/school program of the University is determined with the FLAT exam held by Yaşar University's School of Foreign Languages.

(2) The following students are exempted from FLAT exam:

a) Those who have received at least the last three years of their education in a secondary education institution attended by the respective citizens in a country where English is the mother tongue.

b) Those who have an exam result obtained within the relevant validity periods (no later than three years) from TOEFL, IELTS and similar exams that are held to certify the minimum English language level required for the foreigners to receive higher education in countries where English is the mother tongue as well as the foreign language exams that are held by ÖSYM and considered to be equivalent to those exams such as YDS (Annex 2.1.1).

c) Those who succeeded in FLAT exam and/or passed the English Preparatory Class successfully.

d) Those who have been educated based on an English proficiency exam and achieved the certificates and minimum scores provided in Annex 2.1.2 although English is not their mother tongue.

(3) The students who have succeeded by obtaining the minimum score specified in Annex-2 may directly start the academic program to which they are admitted. The candidates who fail to meet the required conditions are obliged to pass the English Preparatory Class successfully.

(4) A student who has been successful in the fall proficiency exam of the English Preparatory Class may start his/her program upon paying the spring fee if he/she desires. Otherwise, he/she continues to the

English Preparatory Class by paying the relevant fee. The international students attending the Foreign Language Preparatory Class are subject to Yaşar University's Directive on English Preparatory Class Education and Examination.

(5) The foreign students admitted to the departments or programs teaching in Turkish are required to submit the certified copy of the Turkish Proficiency Certificate obtained from the embassy or consulate of the country of origin in the R.T. or the original copy of the TÖMER achievement certificate with at least a grade of B2. The candidates who do not have a Turkish proficiency certificate shall take Yaşar University's Turkish Exemption Exam. The students who fail to obtain the minimum score for acceptance are required to attend Yaşar University's Turkish Preparatory Class.

(6) Those who have received at least the last three years of their education in a secondary education institution attended by the Turkish citizens in Turkey and completed their education in that institution are exempted from Turkish Preparatory Class.

Assessment

Article 10 - (1) The Directorate of International Relations Office carries out a preliminary evaluation on the application information and documents of the candidate. It prepares a file and sends it to the relevant faculty/school for a final decision.

(2) The administrative board of the relevant faculty/school assesses the application based on the provisions of and annexes to this directive.

(3) If deemed necessary, candidates are required to participate in an interview in person or on the Internet (Skype) to determine their academic and/or language levels.

(4) The applications made to the departments or programs admitting students through a special talent exam are assessed by the relevant Dean's Office in line with the criteria of that department or program.

(5) The Directorate of International Office is entitled to grant a Spot Admission Letter subject to the conditions of this Directive after it makes an interview in person with the candidate and sees the original copies of the documents only in specific cases within the scope of the Preference Days organized in the target countries abroad.

Quotas, Scholarships and Tuition Fee

Article 11 - (1) The quotas for international student admission are determined by the Senate. The list of quotas is notified to YÖK by the Directorate of Students' Affairs and finalized when approved by YÖK. The quotas are announced in the Guidelines for Admission of Students from Abroad and are prepared by ÖSYM. If there is no application made for the program or the quotas are not filled, such quotas are added into other program quotas. The number of the admitted candidates may not exceed the total quotas.

(2) The scopes, conditions and quotas of the scholarships to be granted to the admitted candidates are proposed to the Senate by the Directorate of International Office and the Faculties/Schools for each academic year. The decision taken is submitted to the Board of Trustees for approval. International Students are subject to Yaşar University's Directive on Scholarships and Tuition Fee Discounts for Preparatory Class, Associate and Undergraduate Students, as well.

(3) The tuition fee proposed by the Directorate of International Office at the beginning of each academic year is determined by the decision of the Board of Trustees. In each academic year, the determined fees are notified to YÖK.

Announcement of Results

Article 12 - (1) The Directorate of International Office sends a letter of admission to the students admitted to a department or program of the University through Rector's Office. Candidates are required to finalize their decision on enrollment, whether positive or negative, in writing to the International Office within the specified period. A student who fails to notify his/her final decision on enrollment loses his/her right to enroll.

Final Enrollment to University

Article 13 - (1) An international student candidate admitted to the university may enter in our country and be enrolled in the university by obtaining a student visa from an embassy, consular branch or consulate general of the R.T. by submitting his/her letter of admission. Except for the cases where no student visa is

required, all international student candidates must obtain a student visa.

(2) The associate and undergraduate students admitted to the university may be enrolled in fall and/or spring semester according to the available quotas and upon taking the necessary opinion of the faculty or vocational school.

(3) The candidates admitted to the university finalize their enrollment at the Directorate of Students' Affairs in person within the specified enrollment period along with the original copies of the following documents unless specified otherwise:

a) The original copy of the high school diploma and/or National or International exam result/completion certificate, and their notarized Turkish or English translation if these are in another language.

b) The original copy of the high school diploma equivalence certificate obtained from the R.T. Ministry of National Education or the R.T. Embassies in their countries.

c) The original copy of the signed high school transcript.

d) Letter of academic reference.

e) The original copy of the certificate demonstrating foreign language proficiencies (if any).

f) The copies of the photograph and credentials page as well as the student visa page of the passport.

g) Tuition fee payment receipt.

h) The original copies of the documents demonstrating the amount of financial assurance to guarantee that student's financial condition is eligible for him/her to continue his/her higher education (only applicable for certain cases and countries).

i) 10 passport photos taken recently.

j) The copy of the residence permit for the foreign candidates residing in Turkey.

(4) The international students enrolled to receive education in Turkey are obliged to personally carry out the following actions and obtain the specified documents after the enrollment procedures with the support and guidance of the International Office:

a) Residence permit for study purposes

b) T.R. ID number tracking for foreigners

c) Application/tracking/premium payment for SGK General health insurance

(5) The documents delivered by the international students during enrollment are kept in the University until they are graduated or, for any reason, dismissed from the University, and are not returned to the students.

SECTION THREE

Miscellaneous and Final Provisions

No Provisions

Article 14 - (1) The international student being subject to the provisions of this Directive are subject to and may benefit from Yaşar University's all relevant directives and regulations during his/her education.

Validity

Article 15 - (1) This Directive takes effect upon the decision of the Senate, acceptance of the Board of Trustees, and approval of YÖK.

Execution

Article 16 - (1) Provisions of this directive are executed by the Rector of the University.

Annexes:

Annex-1 National and International Graduation Exams, Diplomas and Entry Exams

Annex-2 National and International Foreign Language Exams

2.1 English

The students who hold the following exam documents and certificates are exempted from English Preparatory Class.

2.1.1 Pursuant to Yaşar University's Senate decision dated 27.08.2013, the minimum scores

for English proficiency exams are specified as follows:

Faculty/Institute	FLAT	TOEFL (IBT)	IELT S	YDS	Cambridge ESOL (FCE/CAE/CPE)	CEFR
- Departments of English Language and Literature, and Translation and Interpretation of the Faculty of Science and Letters	75	75	6	80	C	B2
-Faculty of Economics and Administrative Sciences -Faculty of Engineering -Faculty of Architecture -Faculty of Communication -Faculty of Science and Letters (except for the departments of English Language and Literature, and Translation and Interpretation)	65	65	5.5	70	C	B2
-Faculty of Arts and Design -Faculty of Law -Institute of Natural and Social Sciences - Vocational School	50	55	5	55	C	B1

- FLAT Yaşar University English Proficiency Test see http://ydy.yasar.edu.tr/7page_id-41
- IELTS International English Language Testing System Academic version, see <http://www.ielts.org>
- TOEFL (IBT) Test of English as a Foreign Language Internet based test, see <http://www.ets.org/toefl>
- Cambridge ES OL First Certificate of English see <http://www.cambridgeesol.org/exams/general-english/fce.html>

2.1.2 Those who have been educated based on an English proficiency exam although English is not their mother tongue and are enrolled to a department/program teaching in English are exempted provided that they hold the following documents.

Exam Types	Levels (NQF Level)	Minimum required score
Certificate of Extended Education (CEE)	2	Grades I-III
General Certificate of Education (GCE) 0 level	2	C
General Certificate of Education (GCE) A level/AS Level	3	C
General Certificate of Secondary Education (GCSE) Extended Syllabus	2	C
International General Certificate of Secondary Education (IGCSE) Extended Syllabus	2	C

International General Certificate of Secondary Education (IGCSE) in English as a second language	2	C
European Baccalaureate	2	%60
International Baccalaureate (Diploma Programme) A1 and A2 Syllabi	2	4 and higher (7 is the highest grade)

(Source: English Language Tests, UK Naric, 2008)

The English part of the high school graduation exam held by the West African Examinations Council (WAEC) or the Nigerian Examinations Council		C
SAT I (verbal part)		450

2.2 Turkish

The foreign students admitted to the departments or programs teaching in Turkish are required to submit the certified copy of the Turkish Proficiency Certificate obtained from the embassy or consulate of the country of origin in the R.T. or achieve the minimum scores in the following certificates. The students who fail to obtain the minimum score for acceptance are required to attend Yaşar University's Turkish Preparatory Class.

Yaşar University Turkish Level Determination Exam	UTS-Remote Turkish Exam TÖMER	Yunus Emre Institute Certification Exams	Yunus Emre Institute Turkish Proficiency Exam (TYS)	TELC Turkish Language Certificate	Anadolu University Turkish Certificate Program
65	B2	B2 Certificate	Certificate of Achievement	B2	B2

Board of Trustees' approval dated 07/02/2014 and numbered 02.