



**REPUBLIC OF TÜRKİYE
YAŞAR UNIVERSITY
DIRECTIVE ON DOUBLE MAJOR AND MINOR EDUCATION**

**SECTION ONE
General Provisions**

Objective

ARTICLE 1- (1) The purpose of this directive is to regulate the principles for enabling students who are successful in their chosen undergraduate major to study another discipline they are interested in and pursue a second major or minor.

Basis

ARTICLE 2- (1) This directive has been prepared based on Articles 7.1 (e) and 44 (c) of the Higher Education Law no. 2547 as well as the provisions of the Regulation on the Principles of Student Transfer Between Associate and Undergraduate Degree Programs, Double Major and Minor Programs and Credit Transfers Between Institutions of Higher Education.

The relationship between double major and minor programs

ARTICLE 3- (1) Registration may not be possible for more than one double major program at the same time. However, students may register for a double major program and a minor program at the same time.

(2) The student in a double major program may transfer to another double major program on the condition that he/she meets the requirements for internal transfer to the major program.

(3) When admitting students to double major programs that receive students by talent exam, the candidate is also required to be successful on the talent exam.

(4) The success and graduation status of a student in his/her major program is not affected by his/her success in the second major program. The academic GPA is calculated separately for each major program, and a separate transcript is issued.

Student admission

ARTICLE 4-(1) Applications are made to the Student Affairs Office within the period specified on the application calendar.

(2) Applications are assessed by the Lateral Transfer Assessment Commission. Following evaluation, applicants are sequenced in descending order starting from the highest GPA according to the quota.

(3) The students who are found to meet the application conditions are admitted to the double major and minor programs after a decision by the Faculty Administrative Board.

Counseling

ARTICLE 5 -(1) A double major and minor program coordinator is assigned in the departments admitting students to double major and minor programs.

Preparing curriculum

ARTICLE 6 -(1) The decision for initiating a program is made upon the Senate's approval following the relevant Faculty Board's proposal.

(2) The relevant departments will cooperate when creating curricula for double major and minor programs. The department preparing the curriculum requests will write opinions to the departments from which it plans to admit students.

(3) Each department prepares the double major and minor curricula, which it is going to apply to the students admitted from other departments, beforehand. When preparing the curricula for

double major and minor programs, the proximity, type, etc. of the courses in the curricula applied by other departments will be taken into account.

Course transfer between programs

ARTICLE 7- (1) The courses taken in a major, double major or minor program and their credits may not be applied to another program concurrently; the courses taken in a program and their credits may not be used in another program. The fact that the courses taken in a program exceeds the respective credit load does not make it possible to transfer those courses and credits to another program. Each course is shown in one program.

(2) The courses taken in a major, double major or minor program and their credits may not be shown in another program. However, if there are joint courses between the major curriculum and the double major or minor program, those joint courses are shown as T (transfer) grade on the double major and/or minor transcript of the student. If the total number of credits obtained from the courses of any program exceeds the minimum number of credits required to be obtained from that program, those excessive credits may be transferred to another program as T (transfer) grades. In the case of transfer, the original transcripts may not be changed anyway.

SECTION TWO Double Major Program

Initiating the program

ARTICLE 8- (1) The courses to be taken by the student in the double major programs and the credits of those courses are determined upon the Senate's approval following the proposal made by the relevant departments and faculty boards considering the Higher Education Field Competencies specified by Higher Education Council. The undergraduate double major program concerned needs to be designed to allow the student to gain the learning outcomes identified according to the minimum knowledge, skills, and competencies required to be gained at the end of the program.

(2) Within the scope of the higher education field competencies, the course load required to be taken in the double major program is at least 120 ECTS.

Determining the quotas

ARTICLE 9- (1) Quotas for the double major programs are set by the University Senate. Excluding law and engineering programs, the quotas may not be less than 20% of the quota of the other programs.

Conditions for application and admission

ARTICLE 10- (1) The quota, application and admission conditions for Double Major programs are as follows:

a) Students may apply to the double major program no sooner than the beginning of the third semester of their major program, as well as no later than the beginning of their fifth semester in four-year programs.

b) The students pursuing a second major must have a GPA of at least 3.00 out of 4.00 in their major program.

c) They must be in the top 20% of the relevant class ranking in their first (?) major program.

ç) In order to be eligible to apply for the double major program, students must have successfully completed all courses in their major program before the semester when they apply.

d) The students who obtain a GPA of at least 3.00 out of 4.00 but could not make it to the top 20% of the class ranking in their major program may apply for the double major program if they obtain a score no less than the base score of the double major program in the respective year.

e) The departments to which a student is eligible to apply will be determined each

academic year by the Lateral Transfer Assessment Commission by obtaining the opinions of the relevant academic units. Those applications not meeting the conditions listed in Annex-1 will not be evaluated.

Conditions for graduation

ARTICLE 11-(1) The conditions for graduation from a double major program are as follows:

a) For students to graduate from a double major program, they must have a double major GPA of at least 2.72 out of 4.00. Throughout the double major study, a student's GPA may drop to 2.50 out of 4.00 for one semester only. If his/her GPA drops below 2.50 out of 4.00 for the second semester, the student is dismissed from the double major program.

b) Students pursuing a second major will be awarded a graduation diploma only when they graduate from their primary major program.

c) The courses, which are taken by the double major student in his/her primary major program and deemed equivalent, are shown on his/her transcript.

ç) The length of study time for a student who is eligible for graduation from his/her major program but has not completed his/her double major program may be extended for the maximum period stated in Article 44 (c) of the Law no. 2547 as of the academic year when he/she enrolled in the secondary major program.

d) Students who do not take any course from the double major program for two consecutive semesters are dismissed from the double major program.

e) The courses which are passed successfully by a student who has left/been dismissed from the double major program but not accepted in the major program are shown on the transcript and diploma supplement with the letter grade (T) without being included in the GPA.

SECTION THREE

Minor Program

Initiating the program

ARTICLE 12 - (1) Within the scope of the higher education field competencies, the course load required to be taken in the minor program is at least 60 ECTS.

(2) Those who complete the minor programs are granted only an achievement certificate (minor program certificate) in the field of study. This certificate does not substitute for the diploma.

Registration Requirements

ARTICLE 13 – (1) Students may apply to the minor program no sooner than the beginning of their third semester as well as no later than the beginning of the sixth semester of their undergraduate major program.

(2) In order to be eligible to apply for the minor program, students must have successfully completed all required (?) courses in their undergraduate program before the semester when they apply.

(3) At the time of their application, students must have a GPA of at least 2.50 out of 4.00 in their major program.

Condition for staying in the program

ARTICLE 14- - (1) In order for the students to stay in the minor program, they must have a GPA of at least 2.30 out of 4.00 in their major program.

(2) The students who are admitted to the minor program must take and succeed in the courses offered in their minor program curriculum.

(3) The students who fail to meet these conditions are dismissed from the minor program.

(4) The courses which are passed successfully by a dismissed student but not counted in the major program are shown on the transcript and diploma supplement without being included in the GPA.

Duration of program

ARTICLE 15- (1) A student who is eligible for graduation from his/her major program but has not completed his/her minor program is given an extension of a maximum of two semesters after the decision made by the relevant administrative boards.

Graduation

ARTICLE 16 – (1) A student's major program graduation status is not affected by his/her success in the minor program.

(2) A student is able to withdraw from a minor program in any semester of the education process. A student who is disenrolled from the minor program may not be re-enrolled in the same minor program.

(3) Students who do not take any courses from the minor program for two consecutive semesters are dismissed from that program automatically.

(4) The minor courses which are passed successfully by a student who has left/been dismissed from the minor program but not accepted in the major program are shown on the transcript and diploma supplement with the letter grade (T) without being included in the GPA.

SECTION FOUR

Final Provisions

Fees

ARTICLE 17- (1) The students who are qualified to be enrolled in a double major or minor program do not pay any additional (?) fees for such programs during their regular period of education.

Other provisions

ARTICLE 18- (1) For the matters not covered in this directive, the provisions of Yaşar University's Regulation on Associate and Undergraduate Degree Education and Examination apply.

PROVISIONAL ARTICLE 1- (1) This directive does not affect the rights achieved in terms of tuition fees by students who enrolled in a double major or minor program for the first time before the academic year 2016-2017.

PROVISIONAL ARTICLE 2- (1) The extensions given for the graduation of double major students by this directive are also applicable for the students who are still enrolled.

PROVISIONAL ARTICLE 3- (1) This directive is not applicable for students who enrolled before the academic year 2016-2017.

PROVISIONAL ARTICLE 4- (1) The changes made to Articles 7/2, 10/1 (b,ç,d,e), 11/1 (a,e), 14/1, 14/2, 16/4 and the Provisional Article 4 of this directive take effect on 22.05.2019 when approved by the Board of Trustees.

Validity

ARTICLE 19- (1) This directive takes effect as of the date it is approved by the Board of Trustees.

Execution

ARTICLE 20- (1) This directive is executed by the Rector.

[Approved by the decision no. 05 made by the Board of Trustees on 22/05/2019.](#)

FACULTY	DEPARTMENT (DOUBLE MAJOR PROGRAMS)	DEPARTMENTS ELIGIBLE FOR DOUBLE MAJOR APPLICATIONS	DEPARTMENTS ELIGIBLE FOR MINOR APPLICATIONS
Faculty of Law	Law	Psychology International Relations Economics Business Management International Logistics Management/Logistics Management International Trade and Finance Interior Architecture and Environmental Design Management Information Systems	All Departments
Faculty of Human and Social Sciences	International Relations	All Departments	All Departments
	English Language and Literature	Translation and Interpretation/Translation and Interpretation (English) Tourism Guidance	All Departments
	Translation and Interpretation (English)	Tourism Guidance English Language and Literature	All Departments
	Psychology	International Relations English Language and Literature Translation and Interpretation/Translation and Interpretation (English) Law Computer Engineering Software Engineering Industrial Engineering Interior Architecture and Environmental Design	All Departments
Faculty of Arts and Design	Cartoons and Animation	Industrial Design Visual Communication Design New Media and Communication Radio, Television and Cinema Public Relations and Advertising Computer Engineering Software Engineering Interior Architecture and Environmental Design	All Departments
	Industrial Design	Cartoons and Animation Architecture Interior Architecture and Environmental Design Visual Communication Design Mechanical Engineering	All Departments
	Music	Quota Not Available	Quota Not Available

Faculty of Architecture	Architecture	Computer Engineering Industrial Engineering Electrical and Electronics Engineering Software Engineering Energy Systems Engineering Civil Engineering Mechanical Engineering Industrial Design Interior Architecture and Environmental Design	All Departments
	Interior Architecture and Environmental Design	All Departments	All Departments
Faculty of Business	Economics	All Departments	All Departments
	Business Management	All Departments	All Departments
	Logistics Management	All Departments	All Departments
	International Trade and Finance	All Departments	All Departments
Faculty of Communication	Public Relations and Advertising	All Departments	All Departments
	New Media and Communication	All Departments	All Departments
	Visual Communication Design	Public Relations and Advertising New Media and Communication Radio, Television and Cinema Cartoons and Animation Industrial Design Film Design Architecture Interior Architecture and Environmental Design	All Departments
	Radio, Television, and Cinema	All Departments	All Departments
	Gastronomy and Culinary Arts	Quota Not Available	Quota Not Available
School of Applied Sciences	Management Information Systems	All Departments	All Departments
	Tourism Guidance	English Language and Literature Translation and Interpretation Gastronomy and Culinary Arts	All Departments

Faculty of Engineering	Computer Engineering	Industrial Engineering Electrical and Electronics Engineering Software Engineering Energy Systems Engineering Civil Engineering Mechanical Engineering Industrial Design Architecture Management Information Systems	All Departments
	Industrial Engineering	Computer Engineering Electrical and Electronics Engineering Software Engineering Energy Systems Engineering Civil Engineering Mechanical Engineering Industrial Design Architecture International Logistics Management/Logistics Management Business Administration Management Information Systems	All Departments
	Electrical and Electronics Engineering	Computer Engineering Industrial Engineering Software Engineering Energy Systems Engineering Civil Engineering Mechanical Engineering Industrial Design Architecture	All Departments
	Software Engineering	Computer Engineering Industrial Engineering Electrical and Electronics Engineering Energy Systems Engineering Civil Engineering Mechanical Engineering Industrial Design Architecture Management Information Systems	All Departments
	Energy Systems Engineering	Computer Engineering Industrial Engineering Electrical and Electronics Engineering Software Engineering Civil Engineering Mechanical Engineering Industrial Design Architecture	All Departments
	Mechanical Engineering	Computer Engineering Industrial Engineering Electrical and Electronics Engineering Software Engineering Civil Engineering Energy Systems Engineering Industrial Design Architecture	All Departments

Civil Engineering	Computer Engineering Industrial Engineering Electrical and Electronics Engineering Software Engineering Energy Systems Engineering Mechanical Engineering Industrial Design Architecture	All Departments
Electrical and Electronics Engineering (English/French)	Quota Not Available	Quota Not Available