



**REPUBLIC OF TURKEY
YAŞAR UNIVERSITY
DIRECTIVE ON STUDENT COUNCIL**

CHAPTER ONE

Aim, Ground, Scope and Definitions

Aim

ARTICLE 1 – (1) The purpose of this Directive is to regulate the procedures and principles of the Student Council to be formed with the purposes of developing and meeting the educational, health, sportive and cultural needs of the students enrolled in Yaşar University, being sensible about the national interests, building an efficient communication between students and the administrative bodies, transmitting students' needs to the administrative bodies and providing the students with participation in decisions related to education.

Basis

ARTICLE 2 – (1) This Directive was prepared on the grounds of the power given by the Directive on the Student Councils of Higher Education Institutions and National Student Council of Higher Education Institutions regulated by the Council of Higher Education.

Scope

ARTICLE 3 – (1) The principles regulated under this Directive shall apply to all associate, bachelor's and postgraduate degree students of Yaşar University.

Definitions

ARTICLE 4 – (1) The below terms under this Directive shall refer to as follows:

- a) HCS: Yaşar University's Directorate of Health, Culture and Sports,
- b) Directorate of Student Affairs: Yaşar University's Directorate of Student Affairs
- c) HCS Election Official: The person authorized by the Directorate of Health, Culture and Sports during the Student Council,
- ç) Student Council: The student community constituted by Yaşar University students among themselves through following democratic procedures,
- d) Student Representative of Major/Program/Department/Art Major: The student elected by all Major/Program/Department/Art Major students under each faculty, school, vocational school or graduate schools, among themselves for the purpose of representing them in the Student Council,
- e) Board of Student Representatives of Majors/Programs/Departments/Art Majors: The Board comprised of the student representatives of the Majors/Programs/Departments/Art Majors under the faculties, schools, vocational schools and graduate schools,
- f) Student Representative of the Faculties/Vocational Schools/Schools/Graduate Schools: The student elected by the student representatives of Faculties/Vocational Schools/Schools or Graduate Schools among themselves for the purpose of representing the students of the Faculties/Vocational Schools/Schools/Graduate Schools they were enrolled in, in the Student Council,
- g) Student Council General Assembly: The Assembly comprised of the student representatives of Faculties/Vocational Schools/Schools/Graduate Schools,
- ğ) Student Council Meeting: The general assembly meeting carried out through participation of student representatives of Faculties/Vocational Schools/Schools/Graduate Schools,
- h) Board of Student Council Meeting: The Board elected by the Student Council General

Assembly for the purpose of carrying out any matters in the agenda in compliance with the articles of this directive and Directive on Student Councils of Higher Education Institutions and National Student Council of Higher Education Institutions,

- i) Student Council Board of Directors: the administrative body of the Student Council,
- j) Student Council Auditing Board: the auditing body of the Student Council,
- k) Student Council Chairperson: Chairperson of the Student Council and the Student Council Board of Directors.

(2) Definitions made under article 3 of the Law no:2547 and Directive on Student Councils of Higher Education Institutions and National Student Council of Higher Education Institutions shall also be applied to this Directive herein.

CHAPTER TWO

PART I

General Provisions

General principles on the election of student representatives

ARTICLE 5 – (1) The Election Board is comprised of five people, including the Chairperson, to be assigned by the Rector among the University’s administrative and academic personnel, gathering under the chair of the deputy rector student affairs. The Chairperson of the Election Board, if considers required, can assign expert and consultant among the administrative and academic units. The Election Board shall determine and declare the election calendar for the Student Council in October of the election year. Elections shall be carried out on the basis of a calendar, duration and program to be determined by the Council of Higher Education. If no result can be get for any unit out of the elections made within this duration and program, then the related unit shall be left without any representatives.

(2) Duties and powers of the Election Board which, when required, works in collaboration with the deanship and the departments of the vocational school, school and graduate schools:

- a) Determining the election method,
- b) Carrying out the election in compliance with the directive, election board’s decisions and the relevant legislation,
- c) Taking necessary measures for the elections be carried out in safety and security,
- ç) Making the announcements for the elections,
- d) Determining and assigning the officials for Majors/Programs/Departments/Art Majors,
- e) Examining whether the candidates are suitable for candidacy or not, announcing the suitable candidates and deciding on the objections made for the candidates and the elections,

(3) The candidate student shall apply HCS in written within the time period given under the election calendar and announce their candidacy. The candidates may carry out a personal promotion campaign during the time designated under the election calendar (at least one week). The elections are carried out by the Directorate of Student Affairs through secret ballot, on the basis of the voters list prepared separately for each Majors/Programs/Departments/Art Majors. The Election Board shall declare the election results.

Qualifications required for student representative candidates

ARTICLE 6 – (1) The students to be candidates for any student representations shall meet the conditions below:

- a) Be a registered student under the related faculty, vocational school, school or graduate school,
- b) Not being members or officials of any political parties,
- c) Being not had been committed to any crimes that would require suspension from the Higher Education Institution,
- ç) Being not had frozen his/her registration within time period of the election,
- d) Having a cumulative GPA of at least 2.30 for the time period when the election is carried out,

- e) Having no classes failed for the time being when the election is carried out.
- (2) Student representation and any duties related shall continue until the next election results are declared.

PART II

Bodies of the Student Council

Bodies of student council

ARTICLE 7 – (1) Bodies of the Student Council is comprised of “Student Representative for Majors/Programs/Departments/Art Majors”, “Board of Student Representatives of Majors/Programs/Departments/Art Majors”, “Student Representative of the Faculties/Vocational Schools/Schools/Graduate Schools”, “Student Council General Assembly”, “Board of Student Council Meeting”, “Student Council Board of Directors”, “Student Council Auditing Board” and the “Student Council Chairperson.

PART III

Student Representative for Majors/Programs/Departments/Art Majors

Election and duration of duty for student representative

ARTICLE 8– (1) Student Representative for Majors/Programs/Departments/Art Majors shall be elected by and among the University students enrolled under any of the designated below, for a two years period of time through the majority of the students voted in the election:

- a) Any major under the faculties,
- b) Any program in the vocational schools and schools,
- c) Any Department/Art Major under the Graduate Schools. The representative elected can serve for one term only.

(2) In order to get a result for the elections of Student Representative for Majors/Programs/Departments/Art Majors, in the first round of the election at least 60% and in the second round (which shall be carried out cumulatively on top of the votes in the first round) at least 50% of the students registered under the Major/Program/Department/Art Major for which the election is carried out. If it is not possible to get a result at the end of the initial two rounds of the election, then no attendance percentage shall be asked for the third round.

(3) In the event that Student Representative for Majors/Programs/Departments/Art Majors later falls short of his/her election qualifications or leaves his/her position before due time for any reason, then a new representative shall be elected in the related Major/Program/Department/Art Major within a month through the same procedure for the purpose of completing the remaining time.

Duties of the student representative

ARTICLE 9 – (1) Duties of the Student Representative for Majors/Programs/Departments/Art Majors are as follows:

- a) To carry out works of the Student Council for which Major/Program/Department/Art Major he/she represents,
- b) To announce the decisions taken by the student council bodies to the Major/Program/Department/Art Major which he/she represents, and keep track of their applications,
- c) To attend the Board meetings of Student Representatives of Majors/Programs/Departments/Art Majors of the Faculties/Vocational Schools/Schools/Graduate Schools, and to represent his/her own Major/Program/Department/Art Major in these meetings,
- ç) To determine the problems faced by students of the Major/Program/Department/Art Major he/she represent and notify the Student Council and the University’s related administrative body for resolution of such problems,
- d) To represent students of his/her own Major/Program/Department/Art Major in student

activities,

e) To develop the communication among these administrative bodies and the students of the Major/Program/Department/Art Major that he/she represents,

f) To coordinate the student activities for the Major/Program/Department/Art Major that he/she represents,

g) To attend academic meetings of the Major/Program/Department/Art Major he/she represents while the student-related matters are being discussed.

PART IV

Board of Student Representatives of Majors/Programs/Departments/Art Majors

Board of student representatives

ARTICLE 10 – (1) The Board of Student Representatives of Majors/Programs/Departments/Art Majors is comprised of the University student representatives enrolled in any of the following:

a) Majors under the faculties,

b) Programs in vocational schools and schools,

c) Departments and art majors in the Graduate Schools; and it carries out the Student Council's works in the related academic units of the University. The Board of Student Representatives of Majors/Programs/Departments/Art Majors reports to the Student Council General Assembly and Board of Directors.

(2) The Board of Student Representatives of Majors/Programs/Departments/Art Majors shall gather at least once a month, under the chair of the Student Representative of the relevant Faculty/Vocational School/School or Graduate School. Agenda, date and place of the meeting shall be announced by the board chairperson to the student representatives at least seven days prior to the meeting. The quorum for the board meeting if the simple majority of the number of representative members and the quorum for a board decision is the simple majority of the attendees' votes to be voted through an open ballot. If the votes are counted equal, then the vote of the chairperson shall prevail.

Duties of the board of student representatives

ARTICLE 11 – (1) Duties of the Board of Student Representatives of Majors/Programs/Departments/Art Majors are as follows:

a) To carry out works for the announcement of any decisions taken by the Student Council, by the representatives to its units, and track their activities,

b) To discuss problems of the Majors/Programs/Departments/Art Majors and decide on those matters,

c) To organize and coordinate student activities in the faculty/vocational school/school and graduate schools they exist,

ç) To carry out works to develop communication among students of the Major/Program/Department/Art Major,

d) To carry out works to develop communication among students of the Majors/Programs/Departments/Art Majors and the academic and administrative bodies of the related units,

e) To prepare reports on and keep an archive of its works.

PART V

Student Representative of the Faculties/Vocational Schools/Schools/Graduate Schools

Student representative

ARTICLE 12 – (1) The Student Representative of the Faculties/Vocational schools/Schools/Graduate Schools shall be elected by and among the student representatives of any of the designated below, for a two years period of time through the simple majority of the

students voted in the election:

- a) Any major under the faculties,
- b) Any program in the vocational schools and schools,
- c) Any Department/Art Major under the Graduate Schools. The Faculties/Vocational Schools/Schools or Graduate Schools which have only one Major/Program/Department/Art Major, shall have their Student representative for the existing Major/Program/Department/Art Major also as their Faculty/Vocational School/School/Graduate School representative.

(2) In the event that The Student Representative of the Faculties/Vocational schools/Schools/Graduate Schools later falls short of his/her election qualifications or leaves his/her position before due time for any reason, then a new representative shall be elected in the related faculty, vocational school, school or graduate school within a month through the same procedure for the purpose of completing the remaining time. Until the new representative is elected, a member to be selected by and among the Board members of Student Representatives of Majors/Programs/Departments/Art Majors under the related faculty, vocational school, school or graduate school, shall delegate to the foregoing position.

Duties of the student representative

ARTICLE 13 – (1) Duties of the Student Representative of the Faculties/Vocational Schools/Schools/Graduate Schools are as follows:

- a) To carry out Student Council’s work of the faculty, vocational school, school or graduate school which he/she represents,
- b) To announce the decisions taken by the student council bodies to the Faculties/Vocational Schools/Schools/Graduate Schools which he/she represents, and keep track of their applications,
- c) To determine the problems faced by students of the Faculties/Vocational Schools/Schools/Graduate Schools he/she represent and notify the Student Council and the University’s related administrative body for resolution of such problems,
- ç) To represent students of his/her own Faculty/Vocational School/School/Graduate School in student activities,
- d) To coordinate the student activities under the Faculty/Vocational School/School/Graduate School he/she represents,
- e) To chair the Board meetings of Student Representatives of Majors/Programs/Departments/Art Majors in the Faculty/Vocational School/School/Graduate School he/she represents and to notify the relevant administrative bodies of the University of the decisions taken in the board meeting,
- f) To attend academic and board of directors meetings of the Faculty/Vocational School/School/Graduate School he/she represents while the student-related matters are being discussed.

PART VI

Student Council General Assembly

Student council general assembly

ARTICLE 14 – (1) The Student Council General Assembly is the highest decision body in the Student Council and is comprised of the student representatives of the faculties, vocational schools, schools and graduate schools.

(2) The quorum for meeting for the Student Council General Assembly is the simple majority of its members. The Student Council General Assembly gathers ordinarily at least once each year under the name of “Student Council Meeting”, and comprises the Student Council bodies. The Student Council Meeting and agenda shall be notified in written to the members at least fifteen days prior to the meeting by the Student Council Chairperson. If the quorum for meeting cannot be met upon this announcement, then the announcement shall be renewed according to the same procedure.

(3) In the Student Council General Assembly, decisions on forming the bodies shall be taken by

the simply majority of the attendees' votes through secret ballot and open counting; and decisions other than those shall be taken by the simply majority of the attendees' votes through an open ballot.

(4) Upon decision by the Student Council Board of Directors or the written demand of ¼ of the General Assembly members, the Student Council General Assembly may be called for an extraordinary meeting by the Board of Directors. In such cases, the General Assembly meeting shall be carried out in fifteen day latest.

(5) The extraordinary General Assembly meetings of the Student Council and agenda of that meeting shall be determined and executed by the Student Council Board of Directors.

Duties of the student council general assembly

ARTICLE 15 – (1) Duties of the Student Council General Assembly are as follows:

- a) To elect the Council Chairperson,
- b) To elect the members of the Student Council Board of Directors,
- c) To elect the members of the Student Council Auditing Board,
- ç) To discuss the problems of university students and the Student Council, and decide on those matters,
- d) To determine the term goals of the Student Council.

PART VII

Board of Student Council Meeting

Board of Student Council Meeting

ARTICLE 16 – (1) The Board of Student Council Meeting is comprised of one chairperson and two deputy chairmen which are elected by and among the members of the Student Council General Assembly members through the simple majority of votes of the attendees during the Student Council Meeting held ordinarily each year.

(2) Members of the Council Board cannot be candidates for the elections for the Auditing Board and the Board of Directors of the Student Council.

Duties of the board of student council meeting

ARTICLE 17 – (1) Duties of the Board of Student Council Meeting are as follows:

- a) To execute the agenda in the Student Council Meeting,
- b) To prepare the voting paper separately for each candidate for the chair elections of Student Council and of Student Council's Auditing Board, and Board of Directors,
- c) To ensure that chair elections of the Student Council and of Student Council's Auditing Board, and Board of Directors are carried out through secret ballot and open counting,
- d) To declare the results of the election and the chairs elected for the Student Council and for Student Council's Auditing Board, and Board of Directors during the Student Council Meeting,
- e) To close the Meeting with the speech of newly elected Student Council Chairperson, to prepare and submit the closing statement to the Rectorate.

PART VIII

Student Council Board of Directors

Student council board of directors

ARTICLE 18 – (1) The Student Council Board of Directors is elected by and among the members of the Student Council General Assembly, for a two years period of time through the simple majority of the students voted in the election; and is comprised of nine student members. These nine members are the chairperson, deputy chairperson, secretary general, accounting officer, public relations and informatics officer, foreign relations officer, working groups officer, education officer along with the health, culture and sports officer. If there are not adequate number of members in the Student Council General Assembly, then it shall be comprised of five members which are

chairperson, secretary general, accounting officer, education officer along with the health, culture and sports officer. The Student Council Board of Directors reports to the Student Council General Assembly.

(2) The Student Council Board of Directors gathers at least once a month, under the presidency of the Chairperson of the Student Council Board of Directors. Agenda, date and place of the Board's Meeting shall be notified to the Board members by the Chairperson at least seven days prior to the meeting. The quorum for meeting for the Board is the simple majority of the total number of the members, while the quorum for decision is the simple majority of the votes of the attendees. In cases where the chairperson cannot attend to the meeting, the deputy chairperson, and in cases where the deputy chairperson also cannot attend the meeting, then a member of the Board of Directors to be appointed by the chairperson shall execute this duty, including using vote. In the event of equal amount of votes, the chairperson's, and in the meetings where the chairperson is absent and his/her duty is executed by the deputy chairperson or the Board member, then their vote shall prevail.

Duties of the student council board of directors

ARTICLE 19 – (1) Duties of the Student Council Board of Directors are as follows:

- a) To ensure that the decision taken by the Student Council General Assembly,
- b) To determine problems of the University's students and submit them together with their opinions and suggestions to the related administrative bodies,
- c) To develop social awareness projects by making collaborations with the civil society organizations and to encourage students' participation in these projects,
- ç) To carry out works towards student participation in the national and international 'Education and Youth Programs',
- d) To develop relationships with national and international student communities and organizations,
- e) To constitute working groups on the fields of food, transportation, accommodation, cafeteria, community, scholarship, education, art, culture and sports; and ensure that these groups are active,
- f) To inform the members of the Student Council General Assembly about their works,
- g) To announce within the University and keep track of decisions of the National Student Council,
- ğ) To prepare and keep an archive of the reports for the works carried out,
- h) To coordinate the works of the student communities formed under the University and operating pursuant to the "Framework Directive on Student Communities".

PART IX

Student Council Auditing Board

Student council auditing board

ARTICLE 20 – (1) The Student Council Auditing Board is elected by the Student Council General Assembly among members of the Student Council Board of Directors whose duration of duty is about to end and who will continue to be a student for at least two more years. If there are not adequate numbers of Board of Directors members, then they shall be elected among the General Assembly members by following the same procedures. The members are elected for one year and through the simple majority of the votes. The Student Council Auditing Board is comprised of one chairperson and two members.

Duties of the student council auditing board

ARTICLE 21 – (1) Duties of the Student Council Auditing Board are as follows:

- a) It audits whether the Student Council Board of Directors is operating in compliance with the articles of this Directive, Directive on the Student Councils of Higher Education Institutions and National Student Council of Higher Education Institutions and the Student Council General Assembly decisions; and then informs the Student Council General Assembly.

PART X
Student Council Chairperson

Student Council Chairperson

ARTICLE 22 – (1) The Student Council Chairperson is elected by and among the Student Council General Assembly, for two years and only for once, through the simple majority of the votes of the attendees.

(2) In the event that the Council Chairperson later falls short of the election qualifications or leaves his/her position before due time for any reason, then a new chairperson shall be elected within a month by following the same procedures for the purpose of completing the remaining time. Until the new chairperson is elected, a member to be elected by and among the members of Student Council Board of Directors shall delegate the Student Council Chair.

Duties of the student council chairperson

ARTICLE 23 – (1) Duties of the Student Council Chairperson are as follows:

- a) To represent Yaşar University students in national and international student activities,
- b) To determine the agenda of and to chair the Student Council Board of Directors meetings,
- c) To ensure that the decisions taken by the Student Council Board of Director are announced, and keep track of their application,
- ç) To submit the two-year activity report during the next Student Council Meeting at the end of the duration of duty,
- d) To attend the senate and board of directors meetings while the student-related matters are being discussed,
- e) To represent Yaşar University students at the National Student Council General Assembly.

(2) In the cases the Chairperson cannot attend to the meeting, the deputy chairperson or a board of directors member to be appointed by the chairperson will attend.

Term of the student representations and duties under bodies

ARTICLE 24 – (1) Term of duty for student representations for any and all bodies under the Student Council is two years.

End of term of duty for the student representation

ARTICLE 25 – (1) Student representation, membership and any related duties of the Student Council representatives shall be invalid if, their involvement with the University finishes to due graduation or any other reason; or if they have a finalized penalty for suspension or expulsion from the University pursuant to the Disciplinary Directive for Students by the Higher Education Institution published in the Official Gazette numbered 18634 and dated 13.01.1985.

(2) University's Student Council Board of Directors and all student representatives must coordinate their works together with and obtained the approval of the university, and must operate them in compliance with the Constitution of the Republic of Turkey and its applicable legislation. Otherwise, memberships and representation of the board members who were identified to act against the foregoing conditions, shall be terminated.

Provision of room, materials and goods for the student council

ARTICLE 26 – (1) The Student Council shall be provided a suitable room within the University to execute its duties and other materials and goods required for their works designated under this Directive.

Administrative and Financial Matters

ARTICLE 27 – (1) Student Council Board of Directors reports to the Rectorate. The related deputy Rector is the budget supervisor of the Student Council Board of Directors. The accounting works are executed by the Accounting and Personnel Department official appointed by the University for this job.

(2) Student Council Board of Directors prepared the budget. The budget enters into effect upon acceptance by the Student Council and approval by the relevant Deputy Rector. At the end of the working period, Board of Directors shall submit the end-of-term budget initially to the Student

Council and later the Deputy Rector.

(3) The authorization to make expenses from the budget is enjoyed by the Council Chairperson. Expenses are made for the purposes designated under and within the scope of the budget. All documents and transactions regarding the expenses shall bear the signature of the Chairperson and the Secretary General. Any expenses exceeding the amount equal to the five thousand times of the salary of a public official shall bear three signatures that are the signatures of the Chairperson, Secretary General and the Deputy Chairperson. In the event that any expenses outside the purposes and scope of the budget are made, the related persons making such expenses shall have both financial and criminal responsibility and be subject to legal proceeding.

(4) No subscription fees or any other fees can be collected from the students for the Council or the communities.

Allowance

ARTICLE 28 – (1) The Rectorate provides an allowance amount for the Student Council’s expenses from the university’s budget.

**PART XI
Final Provisions**

Effect

ARTICLE 29 – (1) This Directive shall enter into effect on the date it is accepted by Yaşar University’s Senate and approved by its Board of Trustees.

Execution

ARTICLE 30 – (1) The articles of this Directive shall be executed by the Rector of Yaşar University.

*In cases of any discrepancy, Turkish version of this document shall apply.

Approved by the Decision No. 14 dated
02.09.2015 made by the Board of
Trustees.